

**Byron-Bergen CSD
2022-23 External Audit
Corrective Action Plan**

<u>Management Letter Comments</u>	<u>Resolution</u>	<u>Action to Date</u>	<u>Anticipated Action Needed to Complete/Completion Date</u>
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<p>The unassigned fund balance in the general fund was approximately \$2,139,000 at June 30, 2023 and represents 8.2% of the 2024 expenditure budget. The statutory limit as stated in property tax law is 4% of the ensuing year's expenditure budget. The District intends to use these funds to offset any shortfalls in 2024, with any excess being funded into reserves in accordance with the District's long-range plan.</p>	<p>These funds were going to be utilized when NYS implemented reductions in State Aid. However, the federal government provided Stimulus monies to the State specifically for schools to use for Learning Loss, Summer School and After-School Learning. The District intends to utilize these excess funds to provide academic support for learning loss, social/emotional support, summer school, replacement of technology and renovation of school facilities to provide a safer environment for staff and students. Excess funds will be added to reserves in accordance with the District's long-range plan.</p>	<p>Funds have been utilized to provide academic support for learning loss, social/emotional support and provided summer school for grades K through 6 in-person on premises and grades 9 -12 at GVEP BOCES. ESY students have attended summer school in person at a facility which best suited their needs. In addition, the District has replaced Chromebooks, switches and purchased 27 new ViewSonic Boards. The District will be continuing to provide academic support, social/emotional support and summer school as well as purchasing more ViewSonic Boards.</p>	<p>June 30, 2025</p>
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<p>In accordance with regulations of the New York State Education Department, fund balance in the school lunch fund should not exceed three months' average expenditures, as defined, at any time. As a result of COVID-related shutdowns and additional funding, the District exceeded this limit at year end. During 2023, District management submitted a plan to the Child Nutrition Program Administration detailing its plan to use the excess balance. Although the District did spend \$107,000 on cafeteria equipment in 2023, at June 30, 2023, fund balance in the food service fund remained in excess of the required amount. We remind management to continue to use excess fund balance in accordance with its plan. Allowable uses include improving the quality of food served or purchasing needed supplies, services, or equipment.</p>	<p>To use excess balance towards improving the quality of food and purchasing of supplies, services and equipment. The cost of food has increased significantly due to the increase in fuel prices/inflation rates and the District anticipates a significant increase in labor costs once contract negotiations are completed. In addition, the District has not increased meal prices for the past three years and will not be increasing student meal prices for the 2023-24 school year.</p>	<p>Utilizing funds to pay food and supply costs. Did not increase student meal prices.</p>	<p>June 30, 2025</p>